Data Governance Council Meeting
Agenda

Date: Tuesday, July 27, 2021
Start/End Time: 8:30 AM – 9:30 AM
Location: Microsoft Teams (connection information is in Outlook calendar invite)

Agenda Item #	Agenda Item
1.	Welcome
2.	Review/Approve Meeting Minutes from 4/27/2021
3.	Introduce Celia Braker
4.	Status Updates
5.	Open Discussion
6.	Data Issue Management Report

Project/Initiative	Description	% Complete	Planned End Date	Rebaselined Date	Current Status	Previous Status	Trend	Narrative
Data Policy, Procedures, and Standards	Institutional Data Documentation Standard	90%	12/31/2020	9/30/2021	Red	Yellow	↓	Group is nearing completion and expect the draft for presentation to DGC in September 2021. Standard draft is close; just need examples to close it out.
	Data Domain Classification Rationales	90%	6/30/2021	8/30/2021	Yellow	Yellow	↔	Finance complete; will follow up against with Admissions steward
	Person Domain Working Group		6/30/2021	10/31/2021	Yellow	Yellow	↔	Data Domain Profile draft nearing completion, including classification rationale, systems of record, and a proposed operational governance group.
	Institutional Integration Standard		9/30/2021		Green	Green	↔	Next step sub-committee charter.
	Data Domain Profiles	5%	6/30/2022		Green	Green	↔	Template developed and approved. T&L approved at 4/27 DGC and published to web..
	Standard Data Use Agreement		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Guidelines for Use of Institutional Data by Academic Researchers		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Systems Planning and Implementation Standard		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Establish Divisional Data Mgmt Reps	5%	6/30/2022		Green	Green	↔	Piloting with SMPH after-Med Affairs trustee secured. Interest from Grad School, need Dean-appointed rep.
	Data Quality Standard		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Data Classification Policy Revamp Recommendations	5%	9/30/2021		Green	Green	↔	Charter approved in concept at 4/27 meeting. Reviewed with Cybersecurity policy team on 7/26 after CISO departure. Sara Tate-Pederson will take over as chair and will assemble committee.

Next Meeting:

August 24, 2021, 8:30-9:30am, Microsoft Teams