

**Members:** Lisa Johnston, Sarah Grimm, Jeff Karcher, Lee Konrad, Jeff Korab, Anne Bilder, Allison La Tarte, Scott Owczarek, Jeffrey Savoy, Catharine DeRubeis, Margaret Tennessen, John Zumbrunnen, David Honma, James Yonker, Andrew Johnson, Jack Talaska

**Attendees:** Lisa Johnston, Allison La Tarte, Anne Bilder, Britt Baker, Dan Voeks, David Honma, Jack Talaska, James Yonker, Jeffrey Savoy, Jeff Karcher, Jeff Korab, Lee Konrad, Phil Hull, Sarah Grimm, Scott Owczarek, Alan Ng

## **Data Governance Council Meeting Minutes**

**Tuesday, January 17, 2023**

**8:30-10 a.m.**

### **1. Update on Badger Data Advisory Council (Allison La Tarte)**

- a. Advisory Council is meeting monthly on developing an analytics strategy for the university.
- b. Strategy will guide the work of Data, Academic Planning & Institutional Research (new name of the merged APIR and ODMAS offices).
- c. Will bring the analytics strategy to this group to gather feedback.

### **2. Continued Discussion of PHI/HIPPA Data Governance (Jack Talaska)**

- a. Review of the presentation given to the council last fall.
- b. Topics: health information that is not protected health information, whether definition of institutional data should be updated, and if PHI is in or out of scope.
- c. Discussion:
  - i. Valuable to call out PHI and data generated under health component in the governance structure. Highlight as a type of data governed at the university and point to governance structures in place.
    1. Useful to let others know that it's being managed under a different program.
  - ii. Do we need to update the description of institutional data to cover scope?
    1. Good to call out in the definition. Acknowledge and further description for campus.
  - iii. Next steps: Lisa will work with Anne and Jack on language to post on the webpage and will send to the council for review. Also, will go to clinics outside the HCC and see what kind of governance programs are in place.

### **3. EdX Data Governance (Alan Ng)**

- a. EdX is one of the MOOC platforms started in the Ivy Leagues and has since been acquired by a for-profit company. Still using the EdX name. UW-Madison has started using the platform.
- b. Goal is for EdX to comply with institutional data policy. After contacting the data stewards to get approval of procedures for managing this data, it brought up the question of whether non-credit is in scope.
  - i. Which steward should be approving this? Is it the data stewards' responsibility to handle non-credit decisions?
- c. Discussion:
  - i. Micro-credentials and stacking credentials are growing concepts nationwide. Need to think about these in addition to our degree programs. May need to differentiate between learners and students regarding credit.
  - ii. First step could be to look at how the council defined the Teaching & Learning domain. Not defined in terms of FERPA. Useful to see how classification of data affects the applicability of the domain.
    1. Could produce inventory of data and make some determinations of whether it's institutional data at all. Might involve multiple domains depending on subsets of data.
      - a. Then decide classification level based on that. Student Record Data and Teaching & Learning data are very close domains.

- i. After deciding whether institutional data and assigned classifications, then determine how to authorize access and handle necessary disclosures.
- 2. How does the designation of EdX as a pilot affect how we think of data governance?
  - a. Could treat the data governance questions about this issue as a pilot.
    - i. May need to bring in other stewards and the DGC to set up a temporary working group for EdX issues because there are multiple areas impacted.
      - 1. Could add Phil and Dan to the data flow team. Take question of non-credit back and ask about expanding scope of that team.
    - ii. Would be useful to hear back from this team when it's had a chance to work through these questions.