Members: Lisa Johnston, Sarah Grimm, Jeff Karcher, Jennifer Klippel, Lee Konrad, Jeff Korab, Anne Bilder, Allison La Tarte, Scott Owczarek, Jeffrey Savoy, Catharine DeRubeis, Margaret Tennessen, John Zumbrunnen

Attendees: Lisa Johnston, Anne Bilder, Catharine DeRubeis, Jeff Karcher, Jeff Korab, Jeffrey Savoy, John Zumbrunnen, Sarah Grimm, Scott Owczarek, Britt Baker

Data Governance Council Meeting Minutes
Tuesday, April 26, 2022
8:30-10 a.m.

1. **Welcome and Introductions**

2. **Review/Approval of Minutes from 2/22/22**
   a. Approved.

3. **Data Governance Framework (Lisa Johnston)**
   a. Reviewed the Data Governance Program's mission, objectives, policy, standards, procedures, roles and responsibilities, and current state of the framework.
      i. What are the challenges users run into when they access data? How do we monitor our success?
   b. The group discussed.
      i. John Zumbrunnen: Liked the complex view of compliance and best practices; it's not only about following policy. Also like the emphasis on culture and how it ties to user needs. It's challenging to communicate effectively about compliance.
      ii. Jeff Savoy: I'm finding that faculty and staff still have a lot of questions about classifying data. There is also the issue with UW-System having three levels of classification while we have four, which will have to be addressed going forward. It's difficult to create a bridge between the classification schemes because they don't always align.
      iii. Scott Owczarek: We will need to work on more communication with schools and colleges, including roles and responsibilities. Will also need to balance complexity with simplicity for end users.

4. **DG Strategy – Visioning Exercise (All)**
   a. All responses were recorded on a Google Jamboard shared by Lisa.
      i. Question 1: What does the future state look like? What objectives is DG trying to meet?
      ii. Question 2: What successful DG elements are already in place (current state)?
      iii. Question 3: What are the barriers in our path from current state to future state?
      iv. Question 4: How do we measure success as we move the needle toward future state?

5. **Data Issue Management Report**
   a. The Data Issue Management Procedure (and Policy) went live on January 1, 2021. One of the obligations for the procedure is to provide a report to the group monthly.

6. **Next Steps**
   a. The next meeting is May 24, 2022, on Microsoft Teams.