**Members:** Steve Cramer, Jeff Karcher, Lee Konrad, Peter Goff, Jan Greenberg, Alan Rubel, Nancy Lynch, Jocelyn Milner, Tena Madison, Scott Owczarek, Amanda Reese, Umberto Tachinardi, Nick Tincher, Bob Turner, Mark Walters, and Jason Fishbain

**Attendees:** Jason Fishbain, Jocelyn Millner, Lee Konrad, Dan Langer, Nancy Lynch, Scott Owczarek, Steve Cramer, Peter Goff, Tina Madison, Nick Tincher, Bob Turner, McKinney Austin **Guest:** Jeff Armstrong

**Data Stewardship Council Meeting Minutes**

**Tuesday, August 21, 2018**

**8:30 – 10:00 AM**

1. **Review/Approve Last Meeting Minutes (Jason Fishbain)**

* The minutes from July 24,2018 where not distributed out to the Data Stewardship Council and will be voted on for approval at September meeting.

1. **Data Stewardship Council Logistics (Jason Fishbain**

* Jason Fishbain has resigning from his role as Chief Data Officer and will be leaving the university at the end of August.
* McKinney Austin will be acting as the Interim Chief Data Officer for the university and will assist in facilitate the Data Stewardship Council meetings.

1. **Data Management Plan: Teaching and Learning Data (Steve Cramer)**

* The Proposal for the Data Management of Teaching and Learning Data follows the Unizin Platform.
  + Looking at what other learning should be available in Unizin that is not currently available.
  + The Unizin Platform will have more consist data for the university.
  + There will be privacy and policy issues that will need to be address eventually from this proposal.
* The Data Stewardship Council approved of the Proposal for the Data Management of Teaching and Learning Data.

1. **Review Proposal: Adding Student Employment Information to Student Directory (Scott Owczarek/Jeff Armstrong)**

* Looking at the definition of Student Directory that is public information under FERBA laws.
  + Seeking recommendation to define Student Employment Information as public information.
* A process is already in place for 3rd party automation requests of FERBA Student Data.
* The Data Stewardship Council approved for the Proposal: Adding Student Employment Information to Student Directory to move forward.