Identity Management Leadership Group (IMLG)

Meeting Minutes

Thursday, January 12, 2017

1. **Review/Approve Last Meeting Minutes (Jason Fishbain/Scott Owczarek)**

* Thursday, October 14, 2016 Meeting minutes were not sent out prior to meeting and will be motioned to be approved at next IMLG Meeting.

1. **Retirement of Special Authorization Database (Chris Holsman)**

* Looking to gain endorsement from this group to replace Special Authorization System (SpecAuth)
  + SpecAuth is a data application that provides access to campus services for groups and individuals who are not students, staff, or faculty.
  + SpecAuth is not well suited to current or future identity management strategy
* Looking to replace SpecAuth with DoIT Middleware Applications – Special Populations (SpecPop) and Manifest
  + SpecPop replaces the person record function of SpecAuth
  + Manifest replaces the grouping and authorization functions of SpecAuth.
  + A working group is working on requirements to gaining access to SpecPop and Manifest Data.
    - Working with Cybersecurity on requirements and credentials individuals will need to meet before getting access to this data.
  + Looking to move process to an online application.
* IMLG approves of the working group being set up and in the direction of this.

1. **Discussion of WiscCard/Andover/Proximity ID Data Custodian(s) (Tom Jordan)**

* The Andover electronic door access system uses the proximity ID that are embedded to WisCard photo ID Cards to have access to UW Campus Facilities.
* Proposal is to involve Middleware to look at creating a more automatic system.
  + UWPD would like to explore this options, but to make sure there a checks and balances in place.
  + Cybersecurity would like to be involved in assisting with this to make sure there are cybersecurity controls in place.
* UWPD are the Data Custodians of the Proximity ID.
  + UWPD has a manual way of adding door accesses to proximity ID.
* IMLG cannot recommend that his process goes farther without further exploration after DoIT to Aims Automation.

1. **Discussion of UW Health/UW Foundation ID Data Custodian(s) (Ty Letto)**

* Middleware receives feeds from UW Hospital and UW Medical Foundation to have some of UW services provided for them. For example, Parking Permits (biggest requests), rec sports, and WiFi.
  + Information is stored in the Person Hub or person registry for UW Madison.
* Looking at who is the Data Custodian of this data –
  + Traditionally HR from the UW Hospital and Clinic would provide Middleware with the needed data.
* No agreement in place and looking at getting an agreement between service provider and UW Hospital and UW Foundation.
  + Looking at how the data would be protected.
  + Looking at creating an Attribute Policy to have an informal process in place.
* IMLG Recommendation is to take this discussion to the Data Stewardship Council to discuss and to have IMLG review.

1. **Updates (All)**

* 2017 changes and focus of Data Governance will be made more transparent/formal on who the Data Custodian(s) are
* 2017 creation of Policies around the Criteria getting Access to Restricted Administrative Data.
  + Looking at outlining the implementation plan, which will later be brought to IMLG.
* Kick Off Meeting on the Life Cycle of Gender Identity.
* Academic Planning and Institutional Research office is working on Ranking Reporting on a high level to representing campus academic in diversity and geography.
  + A Working Group has been formed.
  + Timeline is next academic year of August 1, 2017.

**Attendees:**

Kevin Breese, Wisconsin Union

Judith Strand, Continue Studies

Karen Soley, UWPD

Brian Wand, Housing

Mike Warren, Athletics

Bob Turner, DoIT

Jocelyn Milner, Academic Planning & Institute Research

Carla Raatz, HR

Ty Letto, DoIT

Chris Holsman, DoIT

Scott Owczarek, Registrar’s Office

Jason Fishbain, CIO Office

**Guest:**

Tom Jorden

William Vander Bloemen, UWPD