Identity Management Leadership Group (IMLG)

Meeting Minutes

Thursday, April 13, 2017

1. **Review/Approve Last Meeting Minutes (Jason Fishbain)**
	* Thursday, January 12, 2017 Meeting minutes were motioned and approved by IMLG.
2. **Update from Data Governance (Jason Fishbain)**
* The Data Stewardship Council have had discussions around the Proximity ID Card and are interested in having conversations with UWPD to gain understanding in their processes in assigning access Proximity ID Cards.
* Steering Committee did approved the Data Stewardship Council to move forward in creating training around Restricted Administrative Data.
	+ Training will need to be done before people are granted access to the data.
	+ The different times of data training (ex. FIRBA, HIPAA, ext) are meeting to align trainings together.
1. **Bio/Demo applicant/student data (Handout) (Jason Fisbain)**
* The Proposal for data management of BIO/Demographic application & student data is a documented process for collecting a demographic that is a Federal Regulation that the university must follow with compliance.
* This proposal is a time sensitive issue.
* The implementation plan will come out in the phase aspect of the procedures to collect and managing the data.
	+ The Master Data might be an option to use in managing this data.
* Working with admission office and looking a collaboration with grad school admission on using applications to assist in collecting these data elements.
* Next step with the approval of the IMLG Committee this proposal will move forward to build out the implementation plan
	+ Implementation Plan will be brought back to this group to review over.
* For certain aspects of the data, students can go in and edit their data when needed.
1. **Preferred Name for Affiliates (Chris Holsman)**
* The University of Wisconsin – Systems offers o365 to non-UW-System affiliations, but are affiliated to the college (ex. Historical Society Board). However, there have been issues with these affiliations not have access to change preferred names in the address directory.
	+ Looking at if this issues fit into the scoop and if the University should provide access to the widget that provides the service for the change of preferred names.
* IMLG agrees in the direction of this to move forward in having preferred name applied when it can be and endorse the proposal.
1. **Introduction to Master Data (Jason Fishbain)**
* Master Data is defined by data that can be used to identify people.
* There is a need in looking at how Master Data is collected and managed consistently.
* There is a need to have a place that collects and manages all Master Data.
* Caution in how data is collected and making sure to look at all the types of data elements.
* Having Middleware look into where this data is stored and managed. Also an architect
* Future IMLG topic would be on managing and collecting Master Data plan and process.