

Data Governance Council Meeting Agenda



WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Date: Tuesday, September 28, 2021

Start/End Time: 8:30 AM – 9:30 AM

Location: Microsoft Teams (connection information is in Outlook calendar invite)

Agenda Item #	Agenda Item
1.	Welcome and Introduce New Members
2.	Review/Approve Meeting Minutes from 8/27/2021
3.	Data Documentation Standard Status Update
4.	Core Person Domain Status Update
5.	Data Issue Management Report

Next Meeting:

October 26, 2021, 8:30-9:30am, Microsoft Teams

Project/Initiative	Description	Phase	% Complete	Planned End Date	Rebaselined Date	Current Status	Previous Status	Trend	Narrative
Data Policy, Procedures, and Standards	Institutional Data Documentation Standard	Design	75%	12/31/2020	9/30/2021	Red	Yellow	↓	Group is nearing completion and expect the draft for presentation to DGC in October 2021. Standard draft is close; just need examples to close it out.
	Data Domain Classification Rationales	Roll-out	90%	6/30/2021	9/30/2021	Yellow	Yellow	↔	Finance complete; will follow up against with Admissions steward
	Person Domain Working Group	Design	80%	6/30/2021	10/31/2021	Red	Yellow	↓	Data Domain Profile draft nearing completion, including classification rationale, systems of record, and a proposed operational governance group. Progress limited by availability of the chair.
	Institutional Integration Standard	Identified		3/31/2021	1/31/2021	Green	Green	↔	Next step sub-committee charter.
	Data Domain Profiles	Development	5%	6/30/2022		Green	Green	↔	Template developed and approved. Facilities charter drafted and sent to Data Trustee.
	Standard Data Use Agreement	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Guidelines for Use of Institutional Data by Academic Researchers	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Systems Planning and Implementation Standard	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Establish Divisional Data Mgmt Reps	Initiate	5%	6/30/2022		Green	Green	↔	Piloting w/ SMPH after-Med Affairs trustee secured. Interest from Grad School, need Dean-appointed rep.
	Data Quality Standard	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
	Data Classification Policy Revamp Recommendations	Initiate	5%	3/31/2021	9/30/2021	Green	Green	↔	Charter approved in concept at 4/27 meeting. Reviewed with Cybersecurity policy team on 7/26 after CISO departure. Sara Tate-Pederson will take over as chair and will assemble committee.