

Data Stewards Meeting

Agenda



WISCONSIN
UNIVERSITY OF WISCONSIN-MADISON

Date: Tuesday, February 22, 2022

Start/End Time: 8:30 AM – 9:30 AM

Location: Microsoft Teams (connection information is in Outlook calendar invite)

Agenda Item #	Agenda Item
1.	Welcome and Introductions
2.	Review/Approve Meeting Minutes from 1/25/2021
3.	Meet the new Director, Data Governance – Lisa Johnston!
4.	Data Documentation Standard Vote
5.	Data Issue Management Report

Description	Sponsor	Phase	% Complete	Planned End Date	Rebaselined Date	Current Status	Previous Status	Trend	Narrative
Institutional Data Documentation Standard	Provost & VCFA	Design	95%	12/31/2020	9/30/2021	Green	Yellow	↑	Draft documents reviewed by DGC in October 2021 meeting. Feedback provided to committee, who will work on a revised draft for virtual approval.
Data Domain Classification Rationales	Provost & VCFA	Roll-out	90%	6/30/2021	4/30/2022	Yellow	Yellow	↔	Will follow up again with Admissions steward; incorporate into Enrollment Management template
Person Domain Working Group	Provost & VCFA	Design	80%	6/30/2021	10/31/2021	Green	Yellow	↑	Approved. Ready to move into operations. First meeting to be scheduled in January 2022
Institutional Integration Standard	Provost & VCFA	Identified		3/31/2021	2/28/2021	Green	Green	↔	Charter drafted and in review by Interop.
Data Domain Profiles	Provost & VCFA	Development	40%	6/30/2022		Green	Green	↔	All domain templates drafted by ODMAS. Academic Planning and Facilities on web. Need to get final approved versions loaded to web.
Standard Data Use Agreement	Provost & VCFA	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
Guidelines for Use of Institutional Data by Academic Researchers	Provost & VCFA	Identified		6/30/2022		Green	Green	↔	Charter presented and approved at DGC Oct 2021 meeting. Invitation to participate needs to be delayed until Director, Data Governance onboarded.
Resolve Institutional Data Policy Compliance Issues	Provost & VCFA	Roll-out		6/30/2022		Green	Green	↔	Focusing on WISH application in Financial Aid; grad admissions in Business; and CAE custom student reporting portal.
Systems Planning and Implementation Standard	Provost & VCFA	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
Establish Divisional Data Mgmt Reps	Provost & VCFA	Initiate	5%	6/30/2022		Green	Green	↔	Piloting with SMPH after-Med Affairs trustee secured. New interest from L&S as part of restricted data awareness project.
Data Quality Standard	Provost & VCFA	Identified		6/30/2022		Green	Green	↔	Next step sub-committee charter.
Data Classification Policy Revamp Recommendations	Provost & VCFA	Initiate	5%	3/31/2021	5/31/2022	Yellow	Green	↓	Cybersecurity conducted review of classifications against system's policy and recommends that we change to their model. The Madison model is embedded throughout numerous documents. Trainings, and processes (including Badger Analytics security model). Need to do impact assessment and look for alternatives to large scale change.

Next Meeting: Feb, 8:30-9:30am, Microsoft Teams