

Members: Lisa Johnston, Sarah Grimm, Jeff Karcher, Lee Konrad, Jeff Korab, Anne Bilder, Allison La Tarte, Scott Owczarek, Jeffrey Savoy, Catharine DeRubeis, Margaret Tennessen, John Zumbrunnen, David Honma, James Yonker, Andrew Johnson, Jack Talaska, Mark Sweet, Natalie Feggestad

Attendees: Lisa Johnston, Allison La Tarte, Anne Bilder, Britt Baker, Catharine DeRubeis, David Honma, Jack Talaska, James Yonker, Jeff Karcher, Jeff Korab, Jeffrey Savoy, John Zumbrunnen, Lee Konrad, Mark Sweet

Data Governance Council Meeting Minutes

Tuesday, March 21, 2023

8:30-10 a.m.

1. New Members

- a. Mark Sweet
- b. Natalie Feggestad

2. RADAR Mini-Rebrand

- a. RADAR acronym now stands for “Repository for Administrative Data and Reports.”

3. UW System Enterprise Data Governance Council

- a. Enterprise Data Analytics Platform (EAP)
 - i. Support ATP by building a warehouse/data lake for archived PeopleSoft data and future data from Workday and other systems.
 - ii. Work with Interop to support/reduce number of ancillary systems System-wide (ASP project)
 - iii. Establish System-level data governance program
 1. Hiring Data Governance Analyst position
- b. Enterprise Data Governance Council (EDGC)
 - i. Launched Feb. 2023
 - ii. Scott Owczarek is a council member representing the Registrar’s Office.
 - iii. 1st resolution for the EDGC is to deploy a data classification schema for ATP/EAP/ASP. SYS-1031 policy uses a different schema from UW-Madison (UW-504).
 1. Madison’s current classification system: Restricted, Sensitive, Internal, and Public
 2. System’s classification system: High Risk, Moderate Risk, Low Risk
 3. Possible crosswalk between the two depending on what is decided.

4. Proposal for Ad Hoc Subcommittee: Appropriate Use of Teaching & Learning Data

- a. John Zumbrunnen presented a proposal to form an ad hoc subcommittee: The Ad Hoc Subcommittee on Teaching & Learning Data Use at the Nexus of Appropriate Use and Ethical Application.
- b. Discussion
 - i. The output from this committee will replace the existing guidelines.
 1. Yes, and the subcommittee will bring output to the Data Governance Council.
 - ii. Proposed membership in the proposal includes three data stewards, as well as representatives from DAPIR, Schools and Colleges.
- c. Data Governance Council approved the proposal.

5. Update from Data Stewards Working Meetings

- a. Lisa has the Data Stewards meeting in bi-weekly meetings since October 2022.
- b. Past Topics: Data policy communication/roll-out, campus training, GDPR statement (Cybersecurity lead), data access and authorization in practice, operational teams to support data stewardship

- c. Future topics brainstorm
- d. March 8th report: Handling internal researcher/instructor requests for institutional data.
 - i. Guest: Lisa Hull, Public Records Custodian

6. **Data Definitions Procedure – Follow-up and Vote**

- a. Lisa: Last time I presented on a draft procedure on how we create, review, and approve data definitions. We tested this last month with three definitions.
- b. The council approved the procedure. Will publish and move forward with new definitions.