

Members: McKinney Austin, Steven Cramer, Sarah Grimm, Jeff Karcher, Jennifer Klippel, Lee Konrad, Jeff Korab, Dan Langer, Nancy Lynch, Jocelyn Milner, Scott Owczarek, Amanda Reese, Bob Turner, Mark Walters

Attendees: Jocelyn Milner, Bob Turner, Jeff Korab, Sarah Grimm, Nancy Lynch, McKinney Austin, Amanda Reese, Scott Owczarek, Britt Baker, Catharine DeRubeis, Cathy Lloyd, Jeff Karcher, Lee Konrad, Mark Walters

Data Governance Council Meeting Minutes

Tuesday, June 23, 2020

8:30 – 10:00 a.m.

1. Introductions

2. Approve Minutes from Previous Meeting

- a. Approved

3. Institutional Data Policy and Vote

- a. Catharine DeRubeis and Jeff Korab provided an overview of the data policy that the Institutional Data Policy Subcommittee created.
 - i. Jeff Korab, McKinney Austin, Jocelyn Milner, Sarah Grimm, and Amanda Reese are Data Governance Council members that are on the Institutional Data Policy Subcommittee (IDPS).
 - ii. Committee solicited comments from campus and from Jeff Miller on the template and format.
 - iii. Also distributed to, and gathered feedback from, the following groups and individuals in April: Data Stewards, PAT, BICoE, Identify Access Council, ATP, GRE IT Group, Grad School Admissions, and Lois Brooks.
- b. McKinney Austin asked the group for comments on the document as a whole and walked through each section: Rationale and Purpose, Definitions, Scope, Policy, and Policy Statements.
 - i. Members of the council provided suggestions for revisions, which were recorded by McKinney Austin in a copy of the document.
 - ii. The council will be able to add procedures and standards to this document through updated links.
 - iii. McKinney invited members to let him know directly if they had any further comments or feedback.
- c. McKinney will take revisions and send it out to the Data Governance Council for electronic approval. The alternative is to bring it to our July meeting.
 - i. The group agreed on taking an electronic vote about today's revisions to the policy.

4. Procedures and standards update and next steps

- a. McKinney Austin: The Data Governance Council will need a communication plan for rolling out the policy. We have a communications specialist in ODMAS, and I have been talking with her about the draft communication. We can talk about this more at the next meeting about what this rollout looks like.
- b. McKinney Austin: We want to keep moving on the supporting procedures and standards. The subcommittee has been working on the first standard and expect it to be ready for the next DGC meeting. At that point, the IDPS will have met their charge. They have prioritized the next couple of standards.
- c. The council agreed that McKinney could start putting together the memberships and ad hoc committees to deal with the remaining standards.

5. Meeting Schedule Review

- a. The council agreed to continue with the same meeting schedule.