

**Members:** Anne Bilder, Catharine DeRubeis, Natalie Feggstad, Sarah Grimm, David Honma, Lisa Johnston, Jeff Karcher, Lee Konrad, Jeff Korab, Allison La Tarte, Scott Owczarek, Jeffrey Savoy, Mark Sweet, Jack Talaska, Margaret Tennesen, James Yonker, John Zumbrunnen

**Attendees:** Anne Bilder, Natalie Feggstad, David Honma, Lisa Johnston, Jeff Karcher, Lee Konrad, Jeff Korab, Allison La Tarte, Scott Owczarek, Jeffrey Savoy, Mark Sweet, James Yonker, John Zumbrunnen, Heather Johnston

## Data Governance Council Meeting Minutes

Tuesday, May 16, 2023

8:30-10 a.m.

### 1. Updates

- a. Data Classification policy review update
  - i. UW SYS 1031 - revision underway
  - ii. UW Madison UW-504 - launching a Discovery phase team
    1. Time commitment? This group will write the charter. Risk management is in! Libraries (Sarah Grimm). RSP no capacity just now. Phil Hull
- b. Draft Integration standard complete, approaching groups for review (IT PAT, MIST, ITCCC, CorePerson), then back to DGC
- c. Definition procedure implemented, any feedback?
- d. Launching a project team to review Collibra as metadata management replacement for cookbook
- e. Other updates from the group?

### 2. **IT Policy and Policy Development at UW-Madison** (Heather Johnston) (20m)

- a. Goal: Actually do, actually comply
- b. UW-510 revision is ready to be published.
- c. Heather gave an overview of the policy development steps. ( slides)
- d. Discussion
  - i. Review/revise: how to schedule? Discussing internally just now. Previously a subcom IT portfolio which determined how often things needed to be revised. System specifies a review every two years. Maybe we should adopt this?
  - ii. Lisa: Role of the policy library coordinator and their responsibilities seem large. This is new, is this what we want?
    1. Anne: On the policy library advisory board. May be more procedural, rather than substantive.
    2. Mark: The Policy Library Coordinator doesn't decide on if a policy should be published
  - iii. Lisa: Where did the list of their roles come from?
    1. HJ: Roles came from policy library website

### 3. **UW System Enterprise data governance council** (Scott O.) (15m)

- a. What - EDGC created at direction of President Rothman. For all enterprise level UW system data and data processes. Not clear what "all enterprise data" includes. Intended to govern enterprise analytics platform (data lake) and data as it moves from ATP platforms to ancillary systems and integrations.
  - i. Data classification work underway. Decision made.
- b. Who - Two groups of members
  - i. UW System data trustees
    1. Budget and Finance - Julie Gordon, UW System, AVP, Budget and Finance
    2. Human Resources - Dan Chanen, UW System, AVP, Human Resources
    3. Student and Curricular - Ben Passmore, UW System, AVP, Policy Analysis and Research
    4. Teaching and Learning - Julie Pohlman, UW System, Director of Libraries
  - ii. Institutional representation
    1. Registrar - Scott Owczarek, UW-Madison, Associate Vice Provost and University Registrar

2. Chief Business Officer - Brenda Jones, UW-Whitewater, Vice Chancellor for Administrative Affairs
  3. Institutional Research - Katie Jore, UW-Stevens Point, Associate Vice Chancellor for Personnel, Budget, and Grants
- c. How - Process diagram shared (webpage is under development)
- d. Discussion
  - i. Not sure if Provosts or chancellors have been engaged.
  - ii. Timeline for the goals/objectives of this group?
  - iii. Stewards? Not there yet. They are getting the process worked out and following it - getting the right people involved.
  - iv. So in terms of authority does this group have authority to govern our data governance group in terms of policies and practices? Or do we just do what needs to be done for madison
  - v. Lack of documented plans of what the EAP project is delivering.
  - vi. Website when available. Communications coming.
4. **Priorities for Data Governance Roadmap FY24-25** (Lisa) (30m)
  - a. Lisa shared the draft roadmap for feedback and prioritization using a jamboard.